

HOME CARE SUPPORT WORKER – PERSON SPECIFICATION

	ESSENTIAL	DESIRABLE	MEASURED BY
EDUCATION AND QUALIFICATIONS	Commitment to ongoing training	1 NVQ Level 2 Care 2 First Aid 3 Food Hygiene Certificate 4 Health & Safety 5 COSHH 6 Relevant courses/qualifications	Production of evidence
KNOWLEDGE	Basic understanding of Health and Safety issues	1 Understanding of Domiciliary Care Principles 2 Knowledge of Health and Safety issues	Interview Application Form
EXPERIENCE		1 Previous experience of care work/voluntary work	Application Form Interview
SKILL	1 Able to work as member of a team 2 Able to read and write 3 Basic numeracy 4 Able to communicate in an effective and appropriate manner 5 Able to handle difficult situations with minimum supervision	1 Able to carry out household duties 2 Able to assist people with budgeting 3 Basic administrative skills	Application Form Interview Reference Exercise
PERSONAL ATTRIBUTES	1 Physically capable of manual handling 2 Available for work with flexible hours 3 Able to deal with sensitive personal care tasks 4 Pleasant manner, smart appearance 5 Good communication skills	Sensitive to, and aware of, individuals needs	Interview Reference

Review of this Procedure KP-HCSWPS01

Name: Paul Sanders
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